

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

INDEX TO THE MINUTES

April 28, 2015

Board  
Action  
Number

Page

Personnel

The Superintendent RECOMMENDED adoption of the following items:

Numbers 5066 through 5070

Director Belisle moved and Director Morton seconded the motion to adopt the above numbered items. The motion was put to a voice vote and passed unanimously (yes-5, no-0; with Directors Knowles and Koehler absent and Student Representative Jayaswal voting yes, unofficial).

**RESOLUTION No. 5066**

Election of First-year Probationary Teachers (Part-time)

**RECITAL**

On the advice of the Chief Human Resources Officer, the Superintendent recommends that the teacher listed below be elected as First-year Probationary Teacher.

**RESOLUTION**

The Board of Education accepts the Superintendent's recommendation, and by this resolution hereby elects as First-year Probationary Teacher for the school year 2014-15 the following person(s), subject to the employment terms and conditions set out in the standard form contract approved by legal counsel for the District and with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

*Part-Time*

First	Last	ID
Susan	Hay	018855

*S. Murray*

**RESOLUTION No. 5067**

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District and with all to be placed on the applicable Salary C

**RESOLUTION No. 5068**

Appointment of Temporary Teachers and Notice of Non-renewal

**RESOLUTION**

The Board of Education accepts the recommendation to designate the following persons as temporary teachers for the term listed below. These temporary contracts will not be renewed beyond their respective termination dates because the assignments are temporary and District does not require the teachers' services beyond completion of their respective temporary assignments.

<b>First</b>	<b>Last</b>	<b>ID</b>	<b>Eff. Date</b>	<b>Term Date</b>
Evin	Aksay	023623	3/13/2015	6/15/2015
Suzanne	Cash-Phelps	008435	3/30/2015	6/19/2015
Lisa	Carpenter	004860	4/15/2015	6/15/2015
Erin	Gilbert	024284	3/30/2015	6/15/2015
Andrea	Guthrie	024305	3/30/2015	6/15/2015
Michael	Jensen	017978	3/31/2015	6/15/2015
Kieran	LeMeune	023673	2/2/2015	6/15/2015

**RESOLUTION No. 5069**

Recommended Decision to Rescind Election of First-Year Probationary (Part-Time) of Employee No. 010900 and Extension of Employment Contract

On November 10, 2014, by resolution 4978, the Board of Education approved the Election of First-Year Probationary Teacher of Employee No. 010900. Because it was subsequently determined that this employee should have remained as a Contract, Employee No. 010900 is removed from the Election of First-Year Probationary (Part-Time) list.

The Board of Education accepts the Superintendent's recommendation and by this resolution hereby extends the employment contract of Employee No. 010900 until June 2017, subject to the employment terms and conditions contained in the standard form contract approved by the legal counsel for the District.

*S. Murray*

**RESOLUTION No. 5070**

Recommended Decision to Rescind Election of Second-Year Probationary of Employee No. 019281

On March 31, by resolution 5044, the Board of Education approved the Election of Second-Year Probationary Teacher of Employee No. 019281. Because it was subsequently determined that this employee should have been elected as a Third-Year Probationary Teacher (Full-Time), Employee No. 019281 is removed from the Election of Second-Year Teachers list.

*S. Murray*

Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following item:

Number 5071

Director Belisle moved and Director Morton seconded the motion to adopt the above numbered item. The

**RESOLUTION No. 5071**

**AMENDMENTS TO EXISTING CONTRACTS**

<b>Contractor</b>	<b>Contract Amendment Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Amendment Amount, Contract Total</b>	<b>Responsible Administrator, Funding Source</b>
Alexander's Mobility Services	3/5/2015 through 3/5/2017	Services SR 61619	District-wide moving services amendment to support the Franklin to Marshall move. RFP 2015-1904	\$200,000 \$325,000	C. Sylvester Fund 451 Depts. 3215 & 7720 Projects DA002 & DE329

Y. Awwad





## **RESOLUTION No. 5072**

### Resolution to Celebrate National Teacher Appreciation Week May 4 through 8, 2015

#### **RECITALS**

- A. Approximately 3,000 Portland Public Schools teachers and professional educators, through their expertise and passion, prepare the 48,000 students in Portland Public Schools to succeed in college and career and to become responsible members of our community.
- B. The Board of Education acknowledges the daily work of our teachers in Head Start, preschool, elementary, middle and high school, special education, English as a second Language and alternative education, as well as our curriculum coordinators, coaches, librarians, instructional specialists, counselors, psychologists and teachers on special assignment, for their commitment to excellence in education for all students of Portland Public Schools.
- C. Every day, PPS teachers challenge students through engaging and rigorous curriculum and instruction that is relevant to their lives, sparks their interests and helps them to reach their potential.
- D. Every day, teachers build relationship with students and families to develop teamwork and collaboration that supports active, engaged learners in school and at home.
- E. Every day, teachers connect with colleagues and administrators to review and sharpen their practice and to find solutions that meet the needs of all students and learning challenges.
- F. Every day, teachers reach outside the classroom to build relationships with community partners that

## **RESOLUTION No. 5073**

### Resolution Approving the Request for Extension of the Charter Agreement with The Emerson Public Charter School

#### **RECITALS**

- A. On March 30, 2009, the Portland Public School Board ("Board") approved Resolution 4064 to renew the contract with The Emerson Public Charter School ("Emerson").
- B. The term of this contract was a five-year "flexible" term, which is defined in Section J of the contract with Emerson as the following:

"The term of this agreement shall be for five years, scheduled to terminate as of June 30, 2014 (unless earlier terminated as provided herein). However, this agreement shall be considered a "flexible term" agreement, and will contain the following provisions:

- 1. During the fifth year of this contract, the Board and/or the school will determine whether a renewal process is deemed necessary based on Emerson's ability to meet academic performance standards, its fiscal stability, its adherence with all applicable state laws, and its compliance with all terms of this contract.
- 2. If the Board and/or the school determine that a renewal process is not necessary, then the term of the contract shall be extended by one year.
- 3. If the Board and/or the school determine that a renewal process is necessary, then the renewal

## RESOLUTION No. 5074

### Resolution Approving Renewal of the Charter Agreement with Le Monde Immersion for the Operation of Le Monde French Immersion Public Charter School

#### RECITALS

- A. On January 27, 2012, Portland School District 1J (District) entered into an initial contract with Le Monde Immersion for the operation of Le Monde French Immersion Public Charter School ("Le Monde"). The term of the contract is for three years and expires June 30, 2015.
- B. The process and criteria for considering the renewal of a charter are described in ORS 338.065. The criteria include a requirement that the first renewal of a charter must be for the same term as the initial charter, and all future renewals must be for a term of no less than five and no more than 10 years. Le Monde will be entering its first renewal period.
- C. Le Monde delivered its request for renewal of its charter agreement consistent with ORS 338.065.
- D. The District Charter School Program Director reviewed Le Monde's renewal request in good faith using criteria consistent with ORS 338.065(6), which require an evaluation of whether the public charter school is:
  - a. in compliance with ORS Chapter 338 and all other applicable state and federal laws;
  - b. in compliance with the charter of the public charter school;
  - c. meeting or working toward meeting the student performance goals and agreements specified in the charter or in any other written agreements between the District and Le Monde;
  - d. fiscally stable and has used the sound financial management system described in the proposal and incorporated into the written charter; and
  - e. in compliance with any other renewal criteria specified in the charter.
- E. On March 9, 2015, the Committee on Charter Schools held a public hearing to hear Le Monde's charter renewal request. A video recording and a copy of the hearing minutes and materials are on file at the District Board office.
- F. On April 9, 2015, the Board's Committee on Charter Schools held a public meeting to discuss the staff report on Le Monde's performance over the term of the contract.
- G. On April 20, 2015, after reviewing the information presented by Le Monde in support of its renewal request, including information from the public hearing and the staff report, Superintendent Smith recommended that the District renew the charter agreement with - Le Monde. A copy of Superintendent Smith's recommendation is on file at the District Board office.

#### RESOLUTIONS

1. The Board of Education for Portland Public Schools has determined that Le Monde's request to renew its charter meets the criteria of ORS Chapter 338.
2. The Board of Education for Portland Public Schools directs staff to negotiate a three-year charter agreement between the District and Le Monde that is consistent with ORS Chapter 338 and with District policies, is in a form approved by the District's General Counsel, and that includes the following provisions:
  - a. District and Le Monde's staffs will cooperate in developing specific performance measures and benchmarks for student achievement that will be used to continuously measure student progress toward state, District, and school standards and to inform Le Monde's school improvement and accountability planning.
  - b. Le Monde will provide evidence satisfactory to the District of fiscal stability in the following ways:
    - i. sources of donations and grants are reasonably assured, and that there is a plan in place for supplementing funds received from the State School Fund (SSF) as necessary;
    - ii. Le Monde has a contingency plan in place if revenues are significantly less than or expenses are significantly more than projected, or if there is a significant cut in the SSF; and
    - iii. each school year's budget will be amended and resubmitted to the District when there are any significant changes to the SSF rates.



**RESOLUTION No. 5075**

Resolution Approving Renewal of the Charter Agreement with SEI for the Operation of SEI Academy Public Charter School

**RECITALS**

- A. On August 1, 2004, Portland School District 1J (District) entered into an initial contract with Self Enhancement, Inc. (SEI) for the operation of SEI Academy Public Charter School (SEI Academy). The term of the contract was for three years.
- B. On September 15, 2007, the District entered into a renewal contract with SEI for the operation of SEI Academy Public Charter School. The term of the contract was for three years.

- ii. SEI Academy has a contingency plan in place if revenues are significantly less than or expenses are significantly more than projected, or if there is a significant cut in the SSF; and
    - iii. each school year's budget will be amended and resubmitted to the District when there are any significant changes to the SSF rates.
  - c. SEI's consolidated audit will be submitted annually to PPS staff along with SEI Academy's municipal audit.
  - d. SEI Academy will put procedures in place to ensure that all teaching staff are appropriately licensed or registered, and are Highly Qualified. These procedures to ensure appropriate qualifications will take place before any offers to hire are made.
  - e. SEI Academy will provide a written, detailed plan to the District to improve performance of students with disabilities.
- 3. The Board of Education for Portland Public Schools directs the Superintendent to report to the Board each year on SEI Academy's compliance with the terms of the charter agreement. This report may be part of an overall report for all District-sponsored charter schools.

*K. Miles*





## **RESOLUTION No. 5077**

### Resolution in Support Safe Routes to School Program

#### **RECITALS**

- A. At Portland Public Schools our mission is: Every student by name, prepared for college, career and participation as an active community member, regardless of race or class.
- B. When it is safe, convenient and fun to walk to neighborhood schools, our children are healthier, our streets are safer for everyone and our communities thrive.
- C. Kids that can safely walk and bike to their neighborhood school get regular physical activity and do better in school.
- D. Comprehensive Safe Routes to School programs have proven successful at getting more kids to bike and walk to school
- E. Safe Routes to School programs are a cost-effective way to improve children's health, make neighborhood streets safer for everyone, engage community members in promoting healthy and safe choices and reduce school-related congestion.
- F. Portland Public Schools has relied on federal, state and local funding to provide infrastructure improvements within student walk / bike areas of schools to improve safety and operate Safe Routes to School programs since 2007. These areas defined as a 1 mile walking radius for K-5 and K-8 schools and a 1-1/2 mile walking radius for 6-8 and 9-12 schools.
- G. Portland Public Schools, along with Portland Bureau of Transportation Safe Routes to Schools, is developing a crowd-sourcing application to help the Portland Public Schools community-at-large, document safety concerns in student walk/bike areas that serve schools.
- H. Under the 2014 Portland Public Schools-City Active Transportation IGA, over 45,000 Portland Public Schools students are served by the Portland Bureau of Transportation Safe Routes to Schools.
- I. Portland Public Schools recognizes the value of Safe Routes to School in meeting its goals and realizing its mission.
- J. New funding is needed to continue running Safe Routes to School programs in meeting its goals and realizing its mission.
- K. New funding is needed to continue to expand Safe Routes to School programs in Portland Public Schools, to serve every student, and to continue to provide infrastructure improvements within student walk/bike areas of schools to improve safety.
- L. The cost of fully funding Safe Routes to School for all students in the tri-county metropolitan region would be \$56.5 million, and the gap between existing funding and the total need to serve every kid is \$40 million.

#### **RESOLUTION**

1. Portland Public Schools requests that the Metro Regional Government establish a policy direction for the 2019-2020 Metropolitan Transportation Improvement Program that creates a regional Safe Routes to School program with funded safety projects and programs that encourage walking, biking and transit use to get to K-12 schools throughout the greater tri-county metropolitan region.

**RESOLUTION No. 5078**  
(RESOLUTION TABLED)

Audit of Administrative Compensation

**RECITALS**

- A. Given PPS's mission to serve Portland students, the district's funds must be focused primarily on the classroom and school-based supports for students, teachers, principals and other critical staff.
- B. The Portland School Board has a fiduciary duty to review, approve and adopt an annual budget that supports and bolsters the district goal of helping students progress through academic milestones and successfully graduate all students ready for college, the workforce and their future.
- C. Given that employee salaries and other compensation is the largest expense of the school district, as part of its responsibilities related to the budget, the Board will review and approve general compensation levels, parameters for salaries, and the overall budget level for central office staff.
- D. It is the intent of PPS to provide competitive compensation -- as the budget allows -- for its employees in order to recruit and retain the best employees possible.
- E. The Board in its governance role, and to ensure fiscal responsibility, sets parameters for the Superintendent to follow and approves the budget.
- F. The Board is interested in obtaining a performance audit to determine whether PPS has adequate processes and procedures in place to guide the Superintendent in determining compensation for all employees while meeting the above provisions, and to review whether the processes and procedures are being followed.
- G. The public and the Board would be well served to have an independent performance auditor review and analyze the supporting documentation, comps, processes and procedures relating to administrative compensation.
- H. The Board Audit Committee requests Board approval for a performance audit to be completed by an independent auditor of the transactions, approvals, justifications, and all relevant materials and communications related to new central office positions earning over \$70,000 or any raise of more than 3% percent and to inventory the year over year change in the number of senior administrators. In addition, the audit will review the effectiveness of the current processes and procedures for setting compensation for employees of PPS.

**RESOLUTION**

- 1. The Board of Education approves the recommendation of the Audit Committee and directs the incoming PPS Performance Auditor (or another independent performance auditor approved by the audit committee if the PPS Performance Auditor position is not filled by June 15, 2015) to complete an audit that covers, at a minimum, these topics:
  - a) The number of new central office administrative positions at PPS with salaries over \$70,000 and those positions that had an increase of more than 3%.
  - b) For any salary increase of more than 3%, re



## **RESOLUTION No. 5080**

### Students Requesting Exemption from PE State Requirement

#### **RECITALS**

- A. In accordance with OAR 581-022-1910, Portland Public Schools may excuse students from a state required program or learning activity, where necessary, to accommodate students' disabilities or religious beliefs:
- B. Approval of the exemption shall be based upon and shall include:
  - 1) A written request from the student's parent or guardian or the student, if that student is 18 years of age or older or a legally emancipated minor, listing the reasons for the request and a proposed alternative for an individualized learning activity which substitutes for the period of time exempt from the program and meets the goals of the learning activity or course being exempt;
  - 2) An evaluation of the request and approval by appropriate school personnel (the alternative should be consistent with the student's educational progress and career goals as described in OARs 581-022-1670 and 581-022-1510).
- C. Following approval by Portland Public Schools Board of Education, and upon completion of the alternative, credit shall be granted to the student.

#### **RESOLUTION**

- 1. Be it resolved that the Board of Education approves eight Portland Public Schools high school students to be granted exemption from the state PE requirement.
- 2. In accordance with OAR 581-022-1910, all students have a physician statement that documents their specific physical limitation as it relates to this requirement, as well as a written state of agreement from their parent/guardian. All students will replace the PE credit requirement with alternative coursework as required .

*A. Lopez*

## **RESOLUTION No. 5081**

### Minutes

The following minutes are offered for adoption:

April 20, 2015